

RealOptions Campus Supervisor

Position Summary:

The Campus Supervisor is responsible for supporting the Campus Manager and providing leadership for CPST club officers and club members at San Jose State University.

Major Responsibilities:

The major responsibilities of the Campus Supervisor includes, maintaining the Campus Pregnancy Support Team (CPST) as a recognized student group on campus. This includes recruiting new members and assisting club officers with annual planning, marketing, table training, table scheduling, developing and networking with on-campus resources to assist students who need our help, and organizing club events at San Jose State University. The Campus Supervisor will also be responsible for networking with faculty, student clubs, and community groups to identify engagement opportunities and areas to serve.

Qualifications:

- A. Neat, organized, and a team player
- B. Welcoming to club members, students, faculty, and community
- C. Computer literate
- D. Agrees with RealOptions' Statement of Principle, Mission, and Faith; Philosophies of Ministry and Service
- E. Affinity and compassion for young adults
- F. Respect for sanctity of life from conception to grave
- G. A. A. degree or pursuing
- H. Passionate about serving women who are facing pregnancy decisions
- I. Ability and desire to network and do community outreach and promotion of CPST on campus
- J. Leadership, planning, and volunteer management experience

Duties:

- Supervise Campus Pregnancy Support Team (CPST) at SJSU
 - Tabling at SJSU 2-3 times per week
 - Maintain Tabling Statistics
 - Maintain CPST Club logistics
 - Club registration on campus through Associated Students
 - Email Account
 - Coordinate & attend club meetings & events
 - Networking, Outreach & Promotion
 - Clubs and student organizations
 - TV, Radio, Newspaper
 - Student Health Center
 - Network with SJSU Dormitories

- Form relationships with Faculty
 - Recruit student club members
 - Reach out to potential patients on campus
- Networking, Outreach & Promotion
 - RealOptions Staff
 - High school & College groups
 - Church groups
 - Community groups
- Assist Campus Manager with social media platforms as needed
- Attend all **RealOptions** Events: Discover RealOptions, Ignite Life, Walk For Life, Volunteer Appreciation Dinner
- Cross-train as a RealTalk educator for youth and parent presentations as needed