

RealOptions Obria Medical Clinics Consulting Contract

Education Contractor

Objectives:

Under the supervision of the Director of Education and organizational leadership, the Education Contractor will present and facilitate the Prevention Education Program (**RealTalk**) to schools, youth groups, churches, detention centers and other community organizations.

Reports to: Director of Education (DOE)

Qualifications:

- Demonstrates strong communication, organizational, computer, and administrative skills
- Possesses excellent interpersonal and presentation skills
- Enjoys working both independently and on a team with others. Has a bold spirit and faith level to overcome cultural intimidation and positive conflict resolution
- Highly adaptable and able to use creative skills to produce and sustain new programs
- Agrees with RealOptions' Statement of Principle and Purpose
- Has sincere desire to reach out to students and their families
- Has a heart for students and seeing them empowered with knowledge to make healthy decisions

Major Responsibilities:

Teach Prevention Education Presentations

The *Education Contractor* has the responsibility of teaching the Prevention Education curriculum of RealOptions Obria Medical Clinics to public and private school students and various youth groups in the Bay Area. The educator is on-call and scheduled based on demand from schools and community organizations by the DOE.

Deliverables:

Presentations will be assigned to the Education Contractor as they are scheduled and confirmed by the DOE and the host. Teaching contractor shall:

- Complete the **RealTalk** and **RealEssentials** presentation training program for schools and churches.
- Travel to the RealOptions' main office to retrieve presentation supplies (packed by DOE) prior to presentations.
- Arrive 30-45 minutes early to all presentation sites.
- Attend ongoing training and continue to grow professionally in educator role
- Teach presentations to students per standard education department operating procedures.
- Email presentation reports to DOE within 24 hours of completion of each day's presentation.
- Return supplies to main office within one week of presentation (or sooner if requested).
- Read and reply to all emails and attachments within 48 hours if a response is requested.
- All RT presentation bookings will be emailed to the Education Contractor via calendar invitation. Accept or decline via the YES or NO button within email invitation within 48 hours of receipt.

Education Contractor is on-call and teaching assignments are on an as needed basis.

Project-based:

At the discretion of the DOE, on an as-needed basis, the Education Contractor may assist the DOE with curriculum development, not to exceed the maximum hours per month.