

## **REALOPTIONS POLICY AND PROCEDURE MANUAL**

**Policy:** Licensed Registered Nurse (RN) Job Description

**Position Summary:** Under the direction of both the Director of Clinic Operations (DCO) and Nurse Manager, the Licensed Nurse (RN) is responsible for assessing patient needs (physical, emotional, social, and spiritual), planning and performing direct and indirect nursing interventions, and evaluating appropriateness and effectiveness of nursing care Prenatal OB patient care, Abortion Pill Reversal (APR) patient care and treatments, and patients testing for STIs/STDs. Must be willing to be trained in obstetrical ultrasound. Bi-lingual or sonography experience are a plus!

### **Qualifications**

- A. Holds a current license in good standing with the California Board of Registered Nurses (RN).
- B. Has current CPR certification.
- C. Has an understanding of OB care. and is ready, willing, and able to travel if needed to all RealOptions|Obria Clinics within the San Francisco Bay Area
- D. Possesses good physical and mental health.
- E. Demonstrates competent knowledge of care for obstetrical, STIs, laboratory skills, pharmaceutical and women's health issues.
- F. Agrees with the RealOptions|Obria' Statements of Principle, Mission, and Faith.
- G. Is dependable, stable and capable of following through on commitments.
- H. Has a sincere desire to reach out to women and their families in unplanned pregnancies, especially the abortion-vulnerable and abortion-minded
- I. Values the life-affirming option of adoption and commits to share and educate patients on this option during each patient visit
- J. Respects confidentiality.
- K. Maintains a consistent life-affirming philosophy and would never refer/advise a woman to have an abortion.

### **Responsibilities**

#### **A. Nursing Care**

- 1. Performance of pregnancy tests, STI testing & treatments, and/or Abortion Pill Reversal progesterone injections per clinic policies and procedures. In-house training of specific policies and procedures will be provided.
- 2. Reviews and/or completes medical history, and STI assessment. Provides treatment in line with Standing Orders, takes vital signs as needed, and documents information on specific chart forms written and/or electronically per protocol.
- 3. Give concentrated time to shadowing a staff RN/Manager and observe many patients during a medical history, laboratory procedures, and treatments.
- 4. Perform all services including and as direct by the Medical Directors signed standing orders and per clinic policies and procedures: pregnancy tests, STI testing, and/or Abortion Pill Reversal progesterone injections
- 5. Complete assessments and a medical histories for the following: Prenatal Obstetric examinations, Abortion Pill reversal (RU-486 reversal), & STI screening.

## **REALOPTIONS POLICY AND PROCEDURE MANUAL**

6. Take & record vital signs as needed, and document information on specific chart forms written and/or electronically per protocol.
7. Telenursing/Video nursing advice and with use of Obria telemedicine app with chat or video.
8. Making patient appointments for all medical services.
9. Answer messages left on Obria web/app. for the nurse.

### **B. Patient Care**

1. Provides education to all patients regarding pregnancy options and other health concerns of the patient per clinic protocol.
2. Helps patient and family regarding pregnancy, identifies needs, establishes goals, and institutes an appropriate plan for self-care.
3. Provides health education to the patient and family and implements therapeutic care plan.
4. Maintains accurate records, accurate care plans, and implements health care provider's orders as stated in the all medical policies and procedures.
5. Provides nursing care that assesses patient needs and makes nursing judgments that reflect safe nursing practices.
6. Demonstrates confidence and is comfortable giving patient prescribed treatments including injections per clinic protocol and following orders as written by the Medical Director or RealOptions|Obria physicians/mid-level practitioners while following all OSHA guidelines.
7. Performs various related tasks as needed. As example: re-stocking lab test collection kits, and soap dispensers, checking expiration dates on all pertinent items, and notifying DCO or Nurse Manager of any discrepancies found. Filing patient lab reports in their charts per clinic protocol.
8. Ability to assess and perform in the event of an anaphylactic or other emergency situation.

### **C. Personal and Staff Development**

1. Plans to attend the upcoming Discover RealOptions class to be fully oriented to the organization's mission and purpose.
2. Participates in staff meetings, staff prayer meetings, and in-service meetings as directed.
3. Maintains professional licensure, improves working knowledge of nursing methods, principles, and practices in relationship to prevention and treatment of disease, emergency procedures, practices of safety/universal precautions, safety and infection control, clinical systems, supplies, and equipment.
4. Participates in all fundraising and community outreach events which includes inviting family, friends and church members to join you at these events.
5. Represents RO at your church and among your circle of friends. Willing to be a team player to assist or become the volunteer Ambassador at your local church to represent RO throughout the year in various ways as allowed by your pastor (tabling/bulletin announcements/website links, brochures on outreach tables mission fairs, sharing in small groups, etc.).
6. Attends and encourages volunteers to attend annual Volunteer Appreciation Dinner.

**REALOPTIONS**  
**POLICY AND PROCEDURE MANUAL**

7. Available and willing to work in all RealOptions clinic locations during hours of operation as scheduled including some weekends.